

Memory protocol of the third working meeting
Transnational Adapt-Partnership COP and TaT
091298-131298 Helsinki / Stockholm

■ Participants

Cop Liisa Niemi, Tarja Slotte
TaT Thomas Becker, Juergen Reckfort

Finnish guests during the ferry trip:

Maija Hautamäki, representative of the entrepreneurs
Satu Hourula, COP
Marjo Saarinen, COP
Clas-Olaf Slotte, WWW expert

■ Purpose of the meeting

- Participation at the European Conference "Crossing the Job Treshold", Finlandia Hall, Helsinki
- Exchange of information and experience concerning the past activities within the national projects
- Working on the joint web presentation
- Planning future activities of COP-TaT co-operation

■ Time Schedule

Wednesday 091298

1700 Visiting the exhibition of fashion artist Jukka Rintala at Art Diana Galleria, Helsinki

Thursday 101298

0900 European Conference "Crossing the Job Treshold", Finlandia Hall, Helsinki

Friday 111298

0900 European Conference "Crossing the Job Treshold", Finlandia Hall, Helsinki

1800 Check-in at ferry

1900 Meeting

1. Web site project
 - The situation
 - Laptop working: Discussing site structure and content
 - Distance learning module
 - Placement of the web site: on which server?
2. Evaluation of the partnership
3. Planning future activities

Saturday 121298

0900 Arrival at Stockholm harbour

1700 Check-in at ferry

1800 Meeting continue

Sunday, 131298

0900 Arrival at Helsinki harbour - End of meeting.

■ Results

1. Web site project

11. The situation

Since the last meeting in June 1998 TaT worked on the development of the joint web site. The web files were sent to COP in October for a first inspection.

At the beginning of the meeting Juergen Reckfort as the main developer of the site was asked to give a short overview and to resume the ideas and suggestions concerning the site structure, design and content. In doing so Juergen told COP that he has done some further work on the site since October. He suggested to use the updated version as basis for the further discussion. He also pointed out that some of the sites were still more or less empty either because VITE partners including novalys have to agree of how to organise them (eMail, forum) or because there are no contents yet (service, diary). Furthermore the question arises, whether it is sufficient to provide only the actual English version, or to also offer a Finnish, French and German version.

12. Laptop working: Discussing site structure and content

COP proposed site modifications as follows:

- reduce the number of entrance sites to only one site; include the sitemap graph in the homepage;
- shorten the content of the ADAPT site and replace the ADAPT link;
- place a link to the web site of COP instead of giving detailed information within VITE partners' section about the national ADAPT project and also about the institutional background of COP;
- remove the full version of the Transnational Cooperation Document - offer a downloadable file instead;
- shorten the protocols of the meetings - offer a downloadable file of the full version instead;
- replace the link name 'subject' by 'overview';
- replace the link name 'service' by 'outcomes';
- put a link to the distance learning module instead of integrating it into VITE's web site;
- put external links to the companies involved in the national ADAPT project of COP.

Regarding the outcomes section COP and TaT discussed possible contents. They agreed to exchange and transfer information and experience concerning measures of vocational development and reorganisation through this section, for example the curriculum of COP's training programme. TaT pointed to the surveys, novalys and TaT are organising at present. The results of these surveys are also predestinated for the outcomes section.

COP agreed in finding out Finnish online resources offering information about the Finnish textile sector (associations, research institutes etc.) and about Information Technology and Electronic Commerce. COP will mail the URLs to TaT for putting them into the links section of the web site.

COP and TaT agreed to only offer an English version of the site and they considered March 1999 for the launching and publicising of the first version. Before that the site has to be discussed with novalys during the upcoming meeting in Paris in February 1999.

With regard to the used pictures from foreign sources Clas-Olav Slotte touched the question of copyrights and how to deal with it. Clas-Olav and Satu Hourula also imparted some tips and tricks concerning the site design.

13. Distance learning module

COP told TaT that the distance learning module will be ready on June 1999.

14. Placement of the web site: on which server?

COP and TaT agreed to place VITE's web site on COP's server - URL: www.cop.fi/vite. As soon as possible COP will send a user ID and a password to TaT, so that TaT can upload the web files via ftp-transfer.

2. Evaluation of the partnership

COP and TaT agreed that their cooperation accords with the objectives and the work programme of the Transnational Cooperation Document.

3. Planning future activities

COP and TaT agreed that it would be desirable to hold a first joint meeting together with novalys - date and location: May or June 1999 in Paris. Furthermore both partners agreed to combine this meeting with a fashion related event in Paris, if possible (e.g. a fashion fair). TaT promised to make a corresponding proposal to Mr Dufour during the next meeting of novalys and TaT in February 1999 in Paris.

Kokkola and Rheine, 10 January 1999

(Liisa Niemi)

(Thomas Becker)

(Tarja Slotte)

(Juergen Reckfort)